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Supplier registration & PQ Process

Commercial Department

External Coordination and Pre-Qualification

2/6/2023



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Responsible Entity

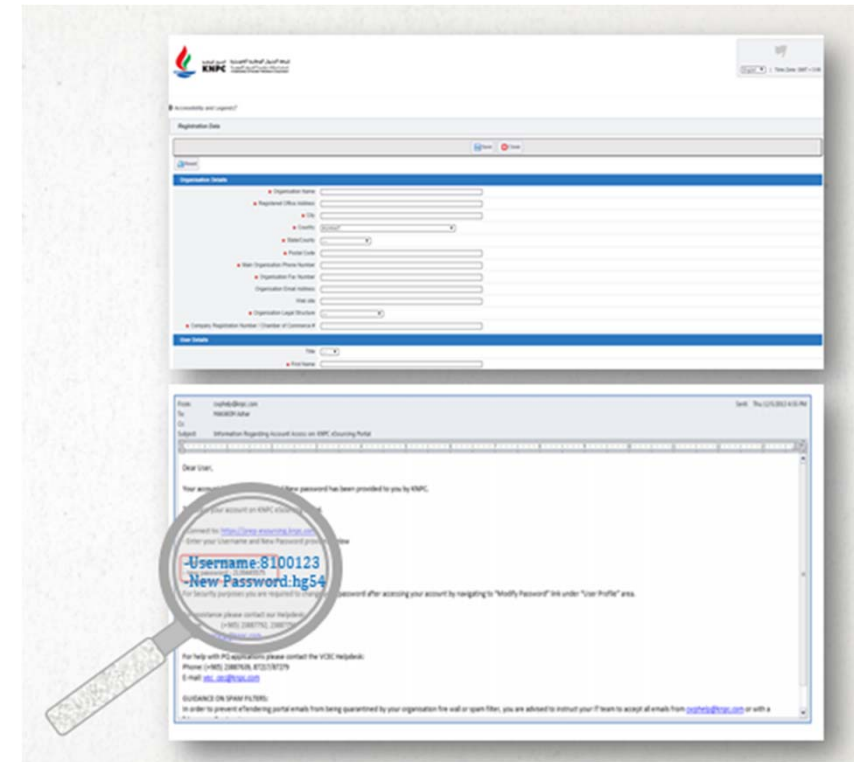


V & CE Committee is responsible to approve the potential Manufacturers and Contractors for supplying materials and services to KNPC.



On-line Registration

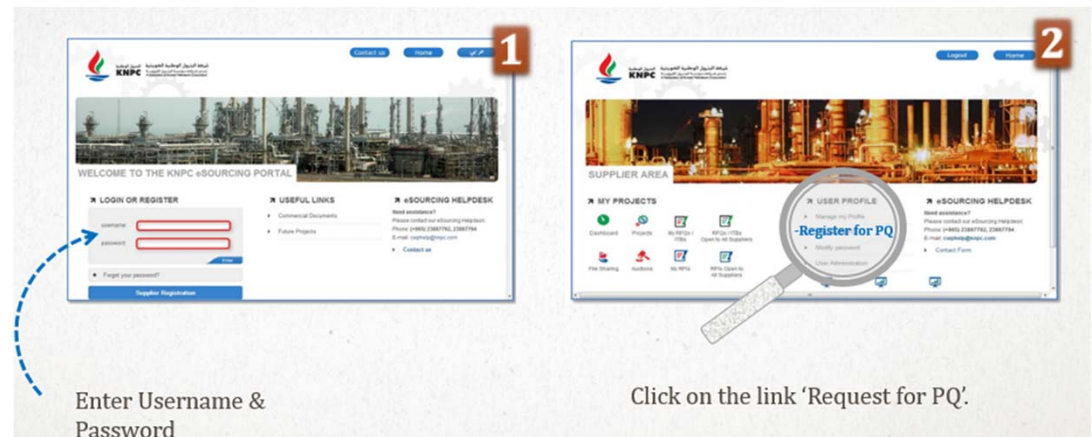
- Suppliers can access KNPC website and register on-line (No Fee)
- Basic Company information to be filled.
- ALL mandatory questions in this form must be completed for verification.
- Successful registration will result in full access to the site to participate in Tenders



Pre-Qualification(PQ) – Manufacturers & Contractors

- Upon registration, Potential Manufacturers & Contractors can submit PQ application for review and approval to be included as approved manufacturer / contractor list in order to participate in limited tenders
- Processing Fee is required - US\$ 350/- per Pr.Code (KD100/-for local)

<https://esourcing.knpc.com/esop/kuw-kpc-host/public/attach/preQualification process.pdf>



1

2

Enter Username & Password

Click on the link 'Request for PQ'.

Minimum Requirements

- Minimum requirements to submit PQ Application.
- 5 Years experience is required for Manufacturers
- 3 Years experience is required for Contractors.



Mandatory Documents

- Application with necessary catalogues (Annexure if applicable)
- Client references (Experience / P.O Copies)
- Financial Statements (Latest three years)
- Equipment & Manpower
- Quality Assurance system
- Chamber of Commerce Certificate.
- ISO Certificate or Equivalent





PQ- Structure

PQ Application Form Contains the following sections

- **For Manufacturers**

- General
- Finance
- Quality & Technical

- **For Contractors**

- General
- Finance
- HSE
- Quality & Technical

Financial Classification – applicable for Contractors	
1	Above KD 250 Million up to KD 500 Million
2	Above KD 100 Million up to KD 250 Million
3	Above KD 30 Million up to KD 100 Million
4	Above KD 10 Million up to KD 30 Million
5	Above KD 1 Million up to KD 10 Million
6	Above KD 250,000 up to KD 1 Million
7	Above KD 50,000 up to KD 250,000



Decision



- If approved – Approval letter will be issued with terms & conditions.
- If not approved – fax message will be sent with justification.



Central Pre-Qualification Committee

- Central pre-qualification committee (CPQ) it is a committee been formed by KPC to unify Pre-Qualification process for all K-Companies.
- To be started all their duties soon.
- All approved contractors and manufacturers lists will be transferred to CPQ.



Need assistance?

- Please contact our eSourcing Helpdesk:
 - Phone: (+965) 23887792
 - E-mail: cwphelp@knpc.com



Thank You